

## **LINDFIELD GC VETERANS SECTION CONSTITUTION**

*As approved by 1992 AGM incorporating amendments approved at the 1993, 1994, 1996, 1997, 1998, 1999, 2007 and 2015 AGMs and 2011 EGM and 2017 EGM*

1. Membership will be open to members of Lindfield Golf Club who are aged 55 or over. Decisions can be made to limit membership by reference to numbers, or restrict membership to persons who have an official handicap or having regard to both of these factors.
2. The Veteran's Section will hold an Annual General Meeting during the last 14 days of March each year. All members shall be notified one month in advance of the time and place of that meeting and shall be entitled to attend.
3. At the AGM members will elect for the following year a Captain, Vice-Captain, Secretary, Match Fixtures Secretary, Medals/Stableford Secretary, Competitions Secretary and Treasurer, together with one additional member, all of whom are elected for one year only. The previous year's captain shall automatically be a member of the committee. Nominations for these posts must be seconded and may be made in writing to the Secretary prior to the meeting or verbally the meeting. An Auditor will be selected but will not be a member of the Committee. All elections shall be decided by a show of hands.
4. The newly elected Captain will be presented with a Lindfield Veterans badge and he and the other members of the newly elected committee will take over from the outgoing committee on the 1<sup>st</sup> of April.
5. At the AGM members may put forward motions to amend the constitution. Any such motions must be seconded and notified to the secretary in writing at least seven days prior to the date of the meeting.

Motions affecting other matters may be made in writing or verbally at the meeting.

6. An Extraordinary General Meeting will be arranged if so requested in writing, signed by five or more members. That request shall be directed to the Secretary and must specify the motion(s) which those members are intending to put to the meeting. All members shall be notified in advance of the time and place of the meeting and be provided with a copy of the motion(s).
7. A quorum of 20% of The Vets Membership will be required to be present at either an AGM or EGM for decisions taken at the meeting to be ratified. At any such meeting all decisions will be made will be voted on by show of hands and if no majority the Captain will decide.
8. The Captain will chair the Committee throughout the year, and will allocate the duties and responsibilities of the various committee members. The committee will organise competitions, matches, fun games, and social events and perform any other functions for, or on behalf of, the Veterans' Section. The Committee will Publish a Programme of Events (Calendar) for the following year in December. The Vice-Captain will deputise for the Captain, if absent.
9. The Secretary shall keep minutes of the meetings, publish the programme of events, and conduct correspondence on behalf of the Veterans' Section.
10. The Treasurer shall maintain a Bank account on behalf of the Veteran's Section, keep proper records of the income and expenditure and keep committee meetings advised regarding the Veterans' Section finances. The Treasurer will present audited financial accounts to the AGM covering the year to 31<sup>st</sup> December of the previous year.

11. The amounts of any joining fee and annual subscriptions shall be determined by vote at the AGM. The Committee shall, at its discretion fix the amounts of any match fees, entry fees for competitions and any other charges or levies.
12. Should any officer or committee member be unable to carry on with their duties, the committee may co-opt another member. The Captain (or if absent the Vice-Captain) will then re-allocate duties as necessary. In addition to this, the Captain may, if considered desirable, co-opt extra members onto the committee at any time during the year.
13. Any Vets Member may be nominated for election as an Honorary Member by another member of the Vets Section. Members nominating a person should write to the Secretary giving reasons for the nomination. A decision will be made by the committee. Anyone so elected will not be required to pay an annual Vets subscription.
14. Previous Members of Lindfield Vets who are no longer actively playing at the club may still be Associate Members of The Vets Section. Full Members are entitled to all privileges in sections 1-12 above. Associate Members will receive communications and are invited to social occasions. They are not entitled to vote on motions at an AGM/EGM. There is no cost for being an Associate Member.
15. In the event of the Golf Club ceasing to exist, or if the Veterans membership decides the section should cease to exist, the committee shall arrange an Extraordinary General Meeting at a suitable venue. At such a meeting, and after the closure of all relevant bank accounts the Treasurer shall present a set of accounts made up to the date of the meeting. Any Veterans' Section funds shown to be remaining in these accounts will then be donated to the Captain's charity for that year. In the absence of a Captain's charity the committee will decide.
16. Thereupon the Veterans Section shall cease to exist.